

User privacy information

for services of the Akademie für tierärztliche Fortbildung [Academy for Veterinary Continuing Education] (ATF) of the Bundestierärztekammer e. V. [Federal Chamber of Veterinary Surgeons] according to EU Data Protection (EUDATAP)

For the use of services of the ATF we proceed and archive the personal data you transmitted according to Art. 6 (1) EUDATAP. The abovementioned services include **ATF membership, participation in courses** which are carried out by the ATF or the ATF and her partners, subscription to the **ATF newsletter** and the **ATF accreditation of continuing education courses**.

With your registration or application you agree that ATF archives and processes your personal data for the purpose of contract performance, future customer service and provision of information. The data will not be disclosed to third parties not involved in the service unless you have given ATF your prior consent. Disclosure to third parties will only take place if it is required to do so by law or court order or if it is necessary to avert threats to state or public security or to prosecute criminal offences. You can withdraw this consent at any time with effect for the future. **A withdrawal prevents the use of the service.**

The following personal data you transmitted are being proceeded and stored for the stated purpose and duration as well as passed on to partners we have to use to fulfil the contract:

ATF membership:

Name, address, phone, fax, e-Mail, date and place of birth, state „veterinarian / veterinary student“ (prerequisite for membership), veterinary chamber, membership Deutsche Veterinärmedizinische Gesellschaft e.V. [German Veterinary Society] (DVG; prerequisite for reduced annual membership fee), different invoice recipient, if necessary (name, address); bank account (only for collection of contributions by Tierärztliche Verrechnungsstelle Heide r.V., TVH), application ATF-Newsletter (see below). Data are stored for contract performance, to get in contact with you as well as to inform about ATF-courses and benefits for ATF members. Passing on of data only takes place to co-organisers of ATF courses, to Tierärztliche Verrechnungsstelle Heide r.V. (membership fees) as well as to providers of courses for vets who grant reduced fees for ATF members.

ATF courses:

Name, address, phone, fax, e-Mail, state „veterinarian / veterinary student“ (prerequisite for participation), different invoice recipient, if necessary (name, address), prerequisites for reduced participation fee (membership in other associations, unemployment, parental leave), sales tax ID (participants from abroad only), bank account (for reimbursement only), participation in ATF courses. Data are stored for contract performance and to send program and other course documents, information on other ATF courses as well as new certificates of attendance in case of loss. Passing on of data only takes place to co-organisers of ATF courses.

ATF newsletter:

Application for the ATF newsletter only requires a valid e-mail address. Entering of name, first name and address, when asked for, is voluntary and marked as such. You can unsubscribe at any time and will be notified of that at the end of each newsletter.

ATF accreditation:

Name, address, phone, fax, e-Mail, information on prior ATF accreditations (prerequisite for ATF accreditation according to ATF statutes), bank account (for reimbursement only). Data are stored for contract performance and to send you information on ATF accreditation.

Abovementioned data are being stored from date of gathering **to the end of the legal obligations** (tax law, 12 years). After the expiry of this period data will be deleted unless other legal obligations are in contrast or data are still required for the purpose they were primordially processed for.

The **person responsible** for this data processing at the Bundestierärztekammer e. V is Dr. Diane Hebler.

Your rights: data access, transfer of data, rectification, restriction of data processing, erasure, right to object, complaints

According to Art. 15 EUDATAP you have the right to obtain **confirmation** as to whether or not personal data concerning you are being processed, and where that is the case access to the data as well as the following information: the purposes, the categories of personal data, the categories of recipients of your personal data as well as the envisaged period for which the data will be stored.

You also have the right of **rectification** if data are being processed inaccurate (Art.16 EUDATAP).

You have the right of **data portability** (Art 20 EUDATAP), which is transmitting of data you provided in a structured, commonly used and machine-readable format to you personally or another responsible person.

In addition you have the right of **erasure** (Art. 17 EUDATAP) and **restriction** of data processing (Art. 18 EUDATAP) as well as the right to **object** to processing of personal data concerning you (Art. 21 EUDATAP).

You have the **right to lodge a complaint** with a supervisory authority responsible for data protection law (Art. 77 EUDATAP).

Exercise of the above rights must be declared in writing to the Bundestierärztekammer e.V.

Passing on of your personal data only takes places within the framework of the consent you have given, unless such disclosure is necessary for the assertion, exercise or defense of legal claims and if there is no reason to assume that you have an overriding interest worthy of protection in the non-disclosure of your data (Art.6 para. 1 sentence 1 f), para. 4 EUDATAP).

If you give us your written consent for data processing for specific purposes (Art. 6 para.1 a EUDATAP) you can withdraw it at any time and without reason (Art. 7 para. 3 EUDATAP). The withdrawal is to be transmitted exclusively in writing to Bundestierärztekammer e.V., Französische Str. 53, 10117 Berlin. A withdrawal prevents the use of the service.